

## Wilkins Packaging Procedure for clients who unpacked their packing materials

Dear Client,

Upon emptying your boxes, please can you flat pack the boxes, place all paper packing into the plastic bags that have been used for your pillows, bedding and linen, and keep them stored in a dry indoor space within your property. Please call our office on 01491 572037 once you have unpacked all boxes to arrange a single box collection of packing materials. Multiple collections will not be undertaken for various reasons, but mainly owing to environmental impact multiple trips will have on our carbon footprint.

We do re use and recycle all of our packing materials that we have supplied to you for your move, so it is imperative that these materials are kept dry and in good condition to help us commit to our carbon footprint reduction.

Please help us to help our wonderful planet....

Kind Regards

Wilkins (Henley) Ltd